Terms and conditions rental and cancellation.

The Nassaukerk rents out the church hall or smaller halls to various groups/organizations. There are conditions attached to this.

- 1. The prospective tenants must realize that the Nassaukerk is not a commercial enterprise in the sense of a 'company' with, for example, shareholders or investors and that space is always given priority to church, social and neighborhood groups/organizations, but we rent to anyone who is looking for space for his/her activities. Because of its acoustics, the church hall is very popular with choirs and orchestras, for both rehearsals and performances. Other rentals are of course also possible, such as lectures and presentations, team meetings, meetings.
- 2. There is a kitchen in the building. Coffee and tea can be supplied at an additional cost. Other consumptions can be facilitated in consultation. Facilitating your own catering is allowed, but the sale of drinks(s) and food for profit is not allowed.
- 3. In the agenda on the website of the Nassaukerk you can see the possibilities for renting various rooms and kitchen. On the website, you can fill out and submit a form to request the rental of a space. Telephone requests for rental are not possible and will not be processed other than asking for information.
- 4. Different rates have been set for various groups/organizations and the allocation of these rates is up to the Nassau Church. When applying for a space to rent, the prospective tenant will be informed in advance which rate applies to him/her. Simply put: the more the tenant organizes activities with a direct added value for the neighborhood, such as free admission to rehearsals, the lower the rent. We charge a higher rate for commercial rentals, but we are just as happy to facilitate them.
- 5. The Nassaukerk reserves the right to refuse a group/organization the rental of a space without giving a reason.

The use of the hall.

- 6. Tenants must always leave the rented room as they found it, i.e. clean, tidy and when renting and using the kitchen, leave it tidy as well. You should also turn off the lights and, if applicable, turn off the thermostat(s) and close the door(s) properly.
- 7. The entire building is non-smoking and if there is a need to smoke, visitors to the church hall on the other side of the street can do so on the waterfront, while also avoiding noise nuisance for the neighbors living above. The tenant is responsible and liable for this and must notify the landlord in advance of the name and telephone number of the tenant's internal supervisor who supervises the smooth running of the inflow and outflow of the public.
- 8. Tenants are always liable for any damage caused to the building and/or parts thereof and/or installations in the broadest sense of the word. Examples include sound and light installations, toilet groups, paint, glass and stucco, etc. Damage incurred must be reported immediately to the contact person with whom the rental agreement has been concluded.
- 9. The Nassaukerk meets all safety requirements that may be set for the rental of spaces and is therefore not liable for damage to goods or injuries to persons caused by the use of the rented space of the Nassaukerk and/or access to it. The tenant must always ensure the safety of the visitors.
- 10. As a result of the operating permit of the Nassau Church, tenants are not allowed to play electrically amplified music in the building and on weekdays no music may be played at all after 22:00 and the building must be vacated by 22:30, taking into account that this is also done in a quiet manner so that there is no nuisance to the neighbors of the Nassau Church.
 On Fridays and Saturdays, you can use the rooms for an hour longer, until 22:00 and you must leave the

On Fridays and Saturdays, you can use the rooms for an hour longer, until 23:00 and you must leave the building by 23:30 under the same conditions as on weekdays, as described above.

11. In the annual period from 1 October to 21 March, the Nassaukerk charges an energy surcharge for the use of the heating in the Church Hall. The rate for this may vary from year to year depending on external price developments in the energy market. The Nassaukerk is obliged to inform tenants about this with a period of at least one month before the date of 1 October for both existing tenants and prospective tenants. If the tenant does not respond to the proposed energy surcharge within the stipulated period of one month, this will be seen by the Nassaukerk as an agreement with the proposed energy surcharge and the lease will be tacitly continued at the new proposed rate. If existing tenants object to such an energy surcharge, they can use the Church Hall without heating and/or terminate the lease in writing by email to koster@nassaukerk.nl

- 12. If the tenant does not respond to the proposed price increase within the stipulated period of one month, this will be seen by the Nassaukerk as an agreement with the proposed price increase and the lease will be tacitly continued at the new proposed rate.
- 13. If existing tenants are no longer able to meet their financial obligations as stipulated in the rental agreement due to this energy surcharge, they can only terminate the lease in writing by email to <u>koster@nassaukerk.nl</u>

Payment Terms.

- 14. The Nassaukerk is not subject to VAT and therefore no VAT is mentioned on the invoice provided.
- 15. The Nassau Church reserves the right to apply a price indexation every new calendar year, which corrects e.g. inflation and some fixed costs that weigh on the budget. The Nassaukerk undertakes to inform prospective and existing tenants of this in a timely manner with a minimum period of one (1) month before the start of the new calendar year. Tenants have the right to terminate the rental agreement as a result of this price increase, only in writing by email at <u>koster@nassaukerk.nl</u> and before the start of the new calendar year.
- 16. If the tenant does not respond to the proposed price increase within the stipulated period of one month, this will be seen by the Nassaukerk as an agreement with the proposed price increase and the lease will be tacitly continued at the new proposed rate.
- 17. The tenant undertakes to pay the amount sent by invoice within a period of fourteen (14) days indicated on the invoice as the sending date. Failure to do so and action by the landlord may entail costs for the tenant.

Cancellation Policy.

- 18. The tenant enters into an agreement with the Nassaukerk if the agreement is confirmed in writing by email. The tenant must agree in advance to the agreed amount, which then becomes binding. Cancellation costs will be charged for cancellations less than 14 days before the agreed date.
- 19. The cancellation must always be made in writing by email to the sexton/manager with whom the rental agreement has been entered into and will not be dealt with verbally by telephone or otherwise.
- 20. Cancellation up to 14 days in advance is free of charge
 - Cancellation between 14 days and 48 hours: 25% of the agreed rent
 - Cancellation between 48 and 24 hours: 50% of the agreed rent
 - Cancellation less than 24 hours in advance: 75% of the agreed rent.